

AGENDA

SITTINGBOURNE AREA COMMITTEE MEETING

Date: Tuesday, 7 September 2021

Time: 7.00 pm

Venue: Kemsley Community Centre, The Square, Ridham Avenue, Kemsley, Sittingbourne ME10 2SL

Membership:

Councillors Derek Carnell (Vice-Chairman), Simon Clark, Steve Davey (Chairman), Mike Dendor, Tim Gibson, James Hall, Ann Hampshire, Ken Rowles, Roger Truelove, Ghlin Whelan and Tony Winckless.

Quorum = 3

Pages

1. Emergency Evacuation Procedure

The Chair will advise the meeting of the evacuation procedures to follow in the event of an emergency. This is particularly important for visitors and members of the public who will be unfamiliar with the building and procedures. The Chair will inform the meeting that: there is no scheduled test of the fire alarm during this meeting. If the alarm does sound, please leave the building quickly without collecting any of your possessions, using the doors signed as fire escapes, and assemble outside where directed. Await instructions before re-entering the building. Should anyone require assistance in evacuating the building, please make the Swale Borough Council Democratic Services Officers aware of any special needs so that suitable arrangements may be made in the event of an emergency.

2. Confirmation of Chairman and Vice-Chairman

To confirm the Chairman and Vice-Chairman for the Municipal Year 2021/22.

3. Apologies for Absence

4. Declarations of Interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves or their spouse, civil partner or person with whom they are living with as a spouse or civil partner. They must declare and resolve any interests and relationships. The Chairman will ask Members if they have any interests to declare in respect of items

on this agenda, under the following headings:

(a) Disclosable Pecuniary Interests (DPI) under the Localism Act 2011. The nature as well as the existence of any such interest must be declared. After declaring a DPI, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.

(b) Disclosable Non Pecuniary Interests (DNPI) under the Code of Conduct adopted by the Council in May 2012. The nature as well as the existence of any such interest must be declared. After declaring a DNPI interest, the Member may stay, speak and vote on the matter.

(c) Where it is possible that a fair-minded and informed observer, having considered the facts would conclude that there was a real possibility that the Member might be predetermined or biased the Member should declare their predetermination or bias and then leave the meeting while that item is considered.

Advice to Members: If any Councillor has any doubt about the existence or nature of any DPI or DNPI which he/she may have in any item on this agenda, he/she should seek advice from the Monitoring Officer, the Head of Legal or from other Solicitors in Legal Services as early as possible, and in advance of the meeting.

5. Minutes

To approve the [Minutes](#) of the Meeting held on 8 June 2021 (Minute Nos. 46 – 60) as a correct record.

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| 6. Secondary School Provision | 5 - 6 |
| 7. Matters arising from previous meetings | 7 - 16 |
| 8. Sittingbourne High Street and Milton Regis Conservation Area Reviews | |
| 9. Public Forum | |
| 10. Local issues to be raised | |
| 11. Closed Churchyards | 17 - 18 |
| 12. Sittingbourne Christmas Lights and Sleigh Rounds | |
| 13. Update on Work Plan | 19 - 22 |
| 14. Monitoring Report - funding allocations 2020-21 | 23 - 28 |
| 15. Matters referred to Committee by Cabinet | |
| 16. Matters referred to Cabinet by Committee | |

Issued on Friday 27 August 2021

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEMOCRATIC SERVICES on 01795 417330**. To find out more about the work of the Area Committee, please visit www.swale.gov.uk

**Chief Executive, Swale Borough Council,
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**